

	भारतीय प्रौद्योगिकी संस्थान मद्रास INDIAN INSTITUTE OF TECHNOLOGY MADRAS चेन्नई - 600 036 / Chennai 600 036 DEPARTMENT OF MECHANICAL ENGINEERING	
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Prof. N.Ramesh Babu
Head of the Department

Date: 21st December, 2018
Ref.No.Mech/Admision/MS/2019/

Dear Candidate,

**Sub: Admission to M.S Programme under HTRA Scheme in IIT Madras–Jan-May 2019
– Reg.**

First of all, I welcome you to IIT Madras as Research Scholar to the Dept. of Mechanical Engineering.

We are pleased to inform that you have been offered **provisional admission** to **M.S** programme in the **Department of Mechanical Engineering** of this Institute under **scheme**, subject to production of documents indicated in the **Annexure/Remarks**.

1. If you accept the offer of admission, pay the Admission fees **online through IITM website: <https://www.iitm.ac.in/academics>** (for details please see the note given on the reverse) **on or before 31.12.2018**. If you do not pay the fee before the said date, it will be construed that you forfeit the seat and it will be offered to the next waitlisted candidates.

Residential status	General/OBC-NCL category (Rs.)	SC/ST/PwD category (Rs.)
For Hostellers	17859/-	15359/-
For Day scholars	18109/-	15609/-

The Hostel Fees and Mess Advance for 6 months is **Rs. 24,280/-** and pay through online <https://ccw.iitm.ac.in/node/11>.

2. You should report for admission at **9.00 a.m. on 02.01.2019 (Wednesday)** at **CRC (Class Room Complex)** of this Institute along with the documents given in the Annexure. If you do not report for admission on this date, you may be liable to lose the seat. Please note that normally extension of date for admission is not possible and postal delays will not be entertained.
3. In case, if you do not accept this offer of admission, you are requested to inform the same immediately so that the waiting list can be operated.
4. During the period of study when you are resident in the campus, the use of power vehicle inside the campus is strictly not allowed. This is with a view to keep our campus clean.

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5.

- Opening bank account in SBI IIT Madras branch is must to all scholars for payment of fellowship and handling fees matters. **Those who have SBI Savings Bank account in any place, they can use the same account.**

For opening new Savings Bank Account the following steps to be followed for Online Savings Bank Account:

- A link is available for 'Online SB Account Application'
<https://oaa.onlinesbi.com/sao/onlineaccapp.htm>
- Please fill all the details in the application and take a print out.
- Please note the reference No. generated (starts with: TCRN/TARN), in case print out is not taken immediately.
- Affix the photograph and submit to SBI counter in the admission venue at the time of admission along with ID and address proof. (Original to be verified by the SBI Officials)
- Immediately a Welcome Kit containing Account No., ATM Card, PIN Number and Internet Banking Kit will be provided.
- The account will be operational on the next day.
- **Procedure for paying Admission Fee through IITM website:**
<http://www.iitm.ac.in/academics> & click academic fee payment portal.

Please visit URL – <http://pay.iitm.ac.in/fees/tuitionfee.aspx>

- ***Enter the Roll Number assigned to you and remit the Fee as in one time fees (only for New Admissions).***

6. You have to submit a photo copy of ECG and Blood Investigation report along with Medical History Certificate in the enclosed format duly signed by the Authorized Medical Officer, after completing Master Health Check Up.

Encl: 1. Medical History Form
2. Annexure

Head of the Department